

## How to Use the Firearms, Ammunition, Related Training Products, Services, Accessories and Less than Lethal Munitions Statewide Contract

**Contract #:** LAW09

**Contract Duration:** 6/30/14 to 12/31/14

**MMARS #:** LAW09\*

**Options to renew:** Interim Contract

**Contract Manager:** William Funk - 617-720-3112 [william.funk@state.ma.us](mailto:william.funk@state.ma.us)

**Master Blanket Purchase Order Number:** C114318-vCurrent

**This contract contains:** Supplier Diversity Office (SDO) Businesses and Environmentally Preferable Products (EPP) Programs and Prompt Pay Discount Program

Last change date: 7/8/2014

### Contract Summary

This contract is for the supply and delivery of **Firearms, Ammunition, Related Training Products, Services, Accessories and Less-than-Lethal Munitions**.

**IMPORTANT NOTICE:** As LAW15 is yet to be bid, LAW09 is extended on an interim basis until 12/31/14 to meet the needs of the Commonwealth. This will allow all current vendors to review their product lines for greater opportunities to the Commonwealth.

The following categories of products and services are available under this contract:

- Firearms
- Ammunition
- Related Training Products
- Services
- Less-than-Lethal Munitions

### Benefits and Cost Savings

- Prompt Pay Discount
- Volume Purchase Discounts
- Time Limited Specials
- Trade-ins

### Where to Obtain Important Contract Information in COMMBUYS

To obtain in-depth contract information, sign in to the [COMMBUYS](#) website, click on the magnifying glass Search icon in the top right corner, select Document Type "Contracts/Blankets", then search by Contract/Blanket Description: "LAW09", to locate the following contract information (plus much more) in the Attachments tab:

- Contract User Guide

- Request for Response (RFR)
- Price Lists/Catalogs

## How to Purchase through This Contract in COMMBUYS

This section is intended to provide guidance for purchasing law enforcement products and services through statewide contract LAW09. For general guidance regarding COMMBUYS, please utilize [OSD's training resources](#).

**Note:** While following the steps below, it is recommended that the user have already consulted the contract pricing tables to determine the items, amounts, and dollar totals for the order. These tables may be found in the Attachments section of the LAW09 contract MBPO by following the directions in the preceding section.

1. To begin, create a new requisition by pulling down the drop-down menu from the "Documents" tab in the top left of your screen, then "Requisitions", then clicking on "New"
2. In the drop-down menu for Requisition Type, be sure to select "Release". Make sure to specify information for this purchase such as the Required by Date. Then click "Save and Continue".
3. Click the "Item" tab, then click "Search Items".
4. Click to expand the Advanced Search. Then type "LAW09" into the "Description" field.
5. The search will return one item. Click the "Select" box and input the quantity "1". Then Add to Req and Exit.
6. On the next screen, a red error message will pop up. To fix it, click the blue hyperlink "Enter Info".
7. On this screen, please specify your desired price in the "Catalog Price/Unit Cost" field, or set it to \$1. Then clear the "Description" field and describe the goods you are seeking to purchase. Save and Exit.
8. Next, click the "Distributors" tab. Once there, select the chosen vendor.
9. You may choose to attach additional attachments via the "Attachments" tab.
10. Once your requisition is to your satisfaction, navigate to the "Summary" tab, review all information, and then submit for approval. Once approved, your requisition will be converted to a purchase order (PO). The goods and services are thereby ordered.

For repeat orders, open a previous requisition, navigate to the bottom of the order, and click "Clone Requisition" to populate the old information to a new order you may then customize.

## Who Can Use This Contract

**Applicable Procurement Law:** MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

### Eligible Entities:

BSD Sheriff's Department of Bristol  
CJT Municipal Police Training Committee  
DCR Department of Conservation and Recreation  
DOC Department of Correction  
DYS Department of Youth Services Detention Center  
ENV Executive Office of Environmental Affairs  
HSD Sheriff Department Hampshire  
Municipal Police Departments

PAR Parole Board Law Enforcement Division  
POL Mass State Police  
SDB Sheriff's Department Berkshire  
SDC Sheriff Department Barnstable  
SDE Sheriff's Department Essex  
SDF Sheriff's Department Franklin  
SDH Sheriff Department Hampden  
SDM Sheriff's Department Middlesex  
SDN Sheriff Department Norfolk  
SDP Sheriff Department Plymouth  
SDW Sheriff's Department Worcester

## Pricing and Purchase Options

**Purchase Options:** Purchases will be direct, outright purchases with no delivery charges.

**Pricing and buying details:** Cost tables detail the cost structure of the equipment. Pricing is based on the cost tables and/or catalogs posted under the "Attachments" tab on Comm-PASS. Price often require the application of a vendor's discount found within the attachments labeled "Cost Information". Other Price Lists have the discounted prices posted within the catalog.

## Additional Information

**Delivery** - All quotations are Freight on Board (FOB) destination, delivered and unloaded to all Departments and/or Political Subdivisions within the Commonwealth of Massachusetts, with all charges for transportation and unloading paid by the contractor.

Contractors will deliver goods within 30 business days after receipt of order (ARO). Goods delivered after 30 business days may be deemed unacceptable and returned at no cost.

**Warranty** - Warranties are at a minimum of 2 years and free from factory defects from when received.

**Manufacturer's Recalls** - Product recalls will result in notification from Contractors and instructions on the action to be taken at no expense to the Commonwealth. Updated repair technical sheets and product cancellations which include all associated product parts and accessories will be received from each Contractor with any associated expenses borne by the Contractor.

Contractors are responsible, at their expense, for all repairs due to factory recalls or products deemed factory defective for either parts or workmanship and will be repaired and returned within 5 working days of receipt of the repaired item.

**Product Liability Insurance** - All items must be covered by a Manufacturer's product liability Insurance.

**Trade-ins** - Departments may engage in product trade-ins with those Contractors agreeing to accept trade-ins which will be negotiated in good faith at the time of trade-in. All trade-ins should be identified and agreed upon by both parties.

**Damaged Goods Return** - This covers items that do not meet contract specifications as well as goods damaged in transit, which the contractor will have 15 calendar days to pick

up and replace at no charge to the Commonwealth. If the identified items are not picked up after 15 calendar days the Commonwealth becomes the owner and may decide on product disposition.

**General Return/Exchange** - Goods ordered by the Commonwealth can be returned within 30 calendar days of receipt for any reason for a full contract price credit.

**Product Support** - Contractors offer the following:

- Multiple manufacturers by awarded categories.
- Price and percent discounts against each Law Enforcement manufacturer's price list.
- Product support as requested.
- Product sampling at no charge to departments for new product or initial use of a product to meet a departments needs for an evaluation time period. Limitations may apply to this section.
- Drop shipment capabilities at no additional charge.
- A willingness to maintain or have access to product inventory at their place of business.
- A return goods policy that meets Commonwealth needs.
- Supplying physical price lists, catalogs and online catalogs as needed while on contract.

**Comments & Complaints** - Departments are encouraged to submit their comments & complaints to the Contract Manager regarding any occurrence which relate to a contractor's performance that does not meet the terms and conditions of the contract.

## Vendor List and Contract Information

Vendor	Contact	Telephone	Email	Programs
<b>Jurek Brothers</b>	Greg Jurek	413-774-2783	<a href="mailto:info@jurekbros.com">info@jurekbros.com</a>	PPD, SDP
<b>All-Sports Heroes Uniforms, Sporting Goods &amp; Promotions</b>	Barbara Normandin	978-452-1976 x 353	<a href="mailto:bnormandin@heroesuniforms.com">bnormandin@heroesuniforms.com</a>	PPD, SDP
<b>Central Equipment Company Inc.</b>	Laura Dawicki	(508) 758-3758	<a href="mailto:centralequipment@verizon.net">centralequipment@verizon.net</a>	PPD, SDP
<b>Interstate Arms</b>	Jackie Ovaite	(800) 243-3006 x114	<a href="mailto:jackieo@interstatearms.com">jackieo@interstatearms.com</a>	PPD, SDP
<b>Safariland</b>	Patricia Coppedge	800-428-0588 x1739	<a href="mailto:Patricia.coppedge@safariland.com">Patricia.coppedge@safariland.com</a>	PPD, SDP

## Strategic Sourcing Services Team Members

Team Member	Department
<b>Aaron Washington</b>	MA State Police (POL)
<b>Ann Meagher</b>	MA State Police (POL)
<b>Collette Blais</b>	Department of Correction (DOC)
<b>Daniel Martini</b>	Sheriff Department Suffolk (SDS)
<b>James Coslett</b>	Operational Services Division (OSD)
<b>John Reardon</b>	MA Environmental Police (MEP)
<b>Mike Grady</b>	Town of Pittsfield Police Department (Pittsfield PD)
<b>Paul Wosny</b>	MA State Police (POL)
<b>Suzette Pacheco</b>	Exec. Office of Energy and Environmental Affairs (EEA)
<b>Vincent Alfano</b>	Town of Bolton Police Department (Bolton PD)
<b>William Funk</b>	Operational Services Division (OSD)

